## APPENDIXES

<table>
<thead>
<tr>
<th>APPENDIX</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Retail Schedule—Form 9</td>
<td>983</td>
</tr>
<tr>
<td>B</td>
<td>General Retail Schedule—Form 13</td>
<td>983</td>
</tr>
<tr>
<td>C</td>
<td>Grocery, Delicatessen, Confectionery, and Other Food Stores Schedule—Form 11</td>
<td>985</td>
</tr>
<tr>
<td>D</td>
<td>Drug Stores—Form 12</td>
<td>986</td>
</tr>
<tr>
<td>E</td>
<td>Automobile Schedule—Form 22</td>
<td>986</td>
</tr>
<tr>
<td>F</td>
<td>Combined Retail and Wholesale Schedule—Form 14</td>
<td>987</td>
</tr>
</tbody>
</table>
EXPLANATION OF HOW THE VARIOUS RETAIL SCHEDULES WERE USED

Retail Schedule—Form 9.—This form was used to canvass all retail outlets doing a business of less than $60,000 a year (except automobile sales agencies) in cities having 10,000 inhabitants or more.

General Retail Schedule—Form 13.—This schedule was known as the "long form schedule" and asked for information on commodity sales. It was used to canvass all retail establishments (except food, drug stores, and automobile and accessories establishments) in cities having 10,000 inhabitants or more which did a business of $60,000 a year or more.

Grocery, Delicatessen, Confectionery, and Other Food Stores Schedule—Form 11.—This schedule was used to canvass all retail food outlets in cities having 10,000 inhabitants or more which did a business of $60,000 a year or more. In addition to having the standard inquiries used on all schedules it called for details in regard to commodity sales.

Drug Stores—Form 12.—This schedule was used to canvass all retail drug stores in cities having 10,000 inhabitants or more which did a business of $60,000 a year or more.

Automobile Schedule—Form 22.—Reports were secured on this form for all retail establishments engaged in the sale of new and used automobiles and also for establishments doing a business of $60,000 or more engaged in the sale of tires and tubes, batteries, automobile parts and accessories, automobile service and repair shops, automobile accessories, and gasoline and oil.

Combined Retail and Wholesale Schedule—Form 14. This form was used to canvass all retail and wholesale establishments in places having less than 10,000 inhabitants.
**RETAIL DISTRIBUTION**

### Page 4—General Retail Schedule—Long form.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Base</th>
<th>Sales</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. Kid's Fashions, Footwear, &amp; Accessories</td>
<td>Formal Kid's Fashions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Ladies Fashions, Footwear, &amp; Accessories</td>
<td>Formal Ladies Fashions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13. Men's Fashions, Footwear, &amp; Accessories</td>
<td>Formal Men's Fashions</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Page 5—General Retail Schedule—Long form.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Base</th>
<th>Sales</th>
</tr>
</thead>
<tbody>
<tr>
<td>15. General Fashions &amp; Accessories</td>
<td>General Fashions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16. Jewelry, Watches, &amp; Accessories</td>
<td>Jewelry &amp; Watches</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17. Home Furnishings &amp; Accessories</td>
<td>Home Furnishings</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Page 6—General Retail Schedule—Long form.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Base</th>
<th>Sales</th>
</tr>
</thead>
<tbody>
<tr>
<td>18. Repair &amp; Service Operations</td>
<td>Repair &amp; Service Operations</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REMARKS:**

- The information contained in this schedule is correct and complete to the best of my knowledge and belief, and covers the period from [ ] to [ ].

**CERTIFICATE:**

I certify that the information contained in this schedule is correct and complete to the best of my knowledge and belief, and covers the period from [ ] to [ ].

(Signed) 

(Title)

(Company Name)
RETAIL DISTRIBUTION

CONFIDENTIAL GOVERNMENT REPORT

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
WASHINGTON

CENSUS OF DISTRIBUTION, 1929

Request approved by Act of Congress April 28, 1928

1. DESCRIPTION OF ESTABLISHMENT:
   a. Name of establishment: _________________________
   b. Type of store: _________________________
   c. Location of establishment: _________________________
   d. Number of employees: _________________________
   e. Method of organization: _________________________
   f. Is establishment located within corporate limits of city, town or incorporated place? (Yes or No) _________________________

2. PROPERTIES AND EMPLOYEES (Not applicable to incorporated companies):
   a. Properties and employees of the business (sale of new goods, service, repairs, etc.): _________________________
   b. Total number of employees: _________________________
   c. Total salaries paid to employees for the year: _________________________
   d. Total wages paid to employees for the year: _________________________

3. PAYROLLS ON HAND FOR PAY:
   a. Total number of employees paid during the year: _________________________
   b. Total salaries paid to employees paid during the year: _________________________

4. OTHER EXPENSES PAID DURING THE YEAR (Not including wages, salaries, comissions, rent, and taxes): _________________________

5. SCHEDULE OF EMPLOYEES (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

6. SCHEDULE OF COMMISSIONS (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

7. SCHEDULE OF COMMISSIONS (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

8. SCHEDULE OF COMMISSIONS (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

(Continued on page 2.)

Page 2.

1. DESCRIPTION OF ESTABLISHMENT:
   a. Name of establishment: _________________________
   b. Type of store: _________________________
   c. Location of establishment: _________________________
   d. Number of employees: _________________________
   e. Method of organization: _________________________
   f. Is establishment located within corporate limits of city, town or incorporated place? (Yes or No) _________________________

2. PROPERTIES AND EMPLOYEES (Not applicable to incorporated companies):
   a. Properties and employees of the business (sale of new goods, service, repairs, etc.): _________________________
   b. Total number of employees: _________________________
   c. Total salaries paid to employees for the year: _________________________
   d. Total wages paid to employees for the year: _________________________

3. PAYROLLS ON HAND FOR PAY:
   a. Total number of employees paid during the year: _________________________
   b. Total salaries paid to employees paid during the year: _________________________

4. OTHER EXPENSES PAID DURING THE YEAR (Not including wages, salaries, comissions, rent, and taxes): _________________________

5. SCHEDULE OF EMPLOYEES (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

6. SCHEDULE OF COMMISSIONS (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

7. SCHEDULE OF COMMISSIONS (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

(Continued on page 3.)

Page 3.

1. DESCRIPTION OF ESTABLISHMENT:
   a. Name of establishment: _________________________
   b. Type of store: _________________________
   c. Location of establishment: _________________________
   d. Number of employees: _________________________
   e. Method of organization: _________________________
   f. Is establishment located within corporate limits of city, town or incorporated place? (Yes or No) _________________________

2. PROPERTIES AND EMPLOYEES (Not applicable to incorporated companies):
   a. Properties and employees of the business (sale of new goods, service, repairs, etc.): _________________________
   b. Total number of employees: _________________________
   c. Total salaries paid to employees for the year: _________________________
   d. Total wages paid to employees for the year: _________________________

3. PAYROLLS ON HAND FOR PAY:
   a. Total number of employees paid during the year: _________________________
   b. Total salaries paid to employees paid during the year: _________________________

4. OTHER EXPENSES PAID DURING THE YEAR (Not including wages, salaries, comissions, rent, and taxes): _________________________

5. SCHEDULE OF EMPLOYEES (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

6. SCHEDULE OF COMMISSIONS (Not applicable to incorporated companies):
   a. Total number of employees: _________________________
   b. Total salaries paid to employees for the year: _________________________
   c. Total wages paid to employees for the year: _________________________

(Continued on page 4.)
RETAIL DISTRIBUTION

INSTRUCTIONS FOR PREPARING REPORTS

Some of the sources—All retail and wholesale stores, except those located in major cities, are to be visited and their sales reported on a regular basis. Retailers and wholesalers are to be contacted directly, and their sales and inventory levels are to be recorded. Retail stores are to be visited at least once every three months, and wholesale stores at least once every six months. All sales transactions are to be recorded in detail, including the type of merchandise, the price charged, and the quantity sold.

Retail stores are to be visited at least once every three months, and wholesale stores at least once every six months. All sales transactions are to be recorded in detail, including the type of merchandise, the price charged, and the quantity sold.

Wholesale stores are to be visited at least once every six months, and all sales transactions are to be recorded in detail, including the type of merchandise, the price charged, and the quantity sold.

CERTIFICATE

Tara is an expert in the field of retail and wholesale distribution. She has over 10 years of experience in the industry and is well-versed in all aspects of record-keeping and data analysis. She has been instrumental in developing the new reporting system for the company and has consistently exceeded targets in terms of accuracy and timeliness. Tara is committed to ensuring that all data is recorded accurately and that the reports are delivered on time. She is an invaluable asset to the company and her contributions are highly regarded by all.

Tara

[Signature]

Date: [Date]